



2010 National Women's Leadership Conference Housing Form—October 28-30, 2010

Hotel

All room reservations must be made in writing via mail, fax or ONLINE, www.abwa.org, to the Marriott Chattanooga by completing one form for each room requested. The Marriott Chattanooga is the headquarters hotel.

All rates, single through quad occupancy are \$149 per night and subject to Tennessee lodging tax, currently 17.25% (subject to change). **Questions or to make reservations, call 1-800-841-1674.**

ABWA makes every effort to secure the best possible rate for overnight accommodations. This rate is part of a negotiated overall conference package that incorporates meeting room rental as well as other services associated with providing the conference. ABWA saves money if the number of conference attendees staying at the host hotel exceed a negotiated minimum (which in turn keeps registration fees at a below market price), so please consider that when making your accommodation decisions.

Transportation

Airport transportation can be provided by the Marriott by calling 423-308-1073. An alternative transportation service is Groome Transportation at 423-855-7441. Advanced reservations are recommended for both service providers and current rates will apply.

Event Parking

The parking garage adjacent to the Marriott Chattanooga will provide self-parking for \$10.00 per car, per day and valet parking for \$14.00 per car, per day.

Deposit and Acknowledgement

If you fax your housing form, do not send a hard copy by mail.

All reservations must be guaranteed by a major credit card. If requested, after your housing form has been processed, you will receive an acknowledgment. Should you make your reservation ONLINE, you will receive an instant acknowledgement.

Deadline for hotel reservations is October 5, 2010. Room reservations received by this date will be confirmed at the group rate. After this date, they will be confirmed on a space-available basis at the group rate. All cancellations must be made at least 72 hours in advance.

Payment Information

Visa MasterCard AMEX Discover Diners

Account Number

Expiration Date _____

Security Code _____

Signature: _____

Send Confirmation To (Please print and fill out completely)

Name _____

E-mail Address _____

Address _____

City _____ State _____ Zip _____

Daytime phone _____

Fax _____

Room Type and Requested Dates

If more than one room is requested, use a separate form for each room.

Arrival Date _____

Departure Date _____

- Single (1 bed, 1 person) - \$149
- Double (2 beds, 2 persons) - \$149
- Triple (2 beds, 3 persons) - \$149
- Quad (2 beds, 4 persons) - \$149

All room type accommodations and other special requests may not be available. Should this be the case, the next available room type will be assigned.

Special Requests:

- I require a handicapped accessible room

Other _____

The Marriott is a smoke free environment.

Room Occupants (list all guests):

1. _____
2. _____
3. _____
4. _____

**ABWA Housing
Online Reservations:
www.abwa.org**

**Mail or Fax Housing
Information to:**

**Marriott Chattanooga
Attention: Reservations
2 Carter Plaza
Chattanooga, TN 37402**

Fax: (423) 265-8735